

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB LOCAL SAFETY TEAM**  
**MEETING MINUTES**  
**Tuesday, September 12<sup>nd</sup>, 2023**  
**ESB Room 2025**  
**2:00 pm – 3:00pm**

**Present:** Roger Beckie (Chair), Raul Benjamin Mendoza, Sebastian Medrano, Irish Krolikowski, Alice Chang, Lindsay Nelson, Emma Liu, Karris Hung (secretary)

**Regrets:** Brian Hunt, Matthijs Smit

**Action Items:**

- **Meeting called to order:** 2:03 PM

**Adoption of previous Safety Committee Meeting Minutes:**

Approved: Sebastian Medrano

Seconded: Lindsay Nelson

**1. ACCIDENT/INCIDENT REPORTS:**

- Report on a car accident about over-sized vehicle
  - SM indicated a car accident was happened while driving a huge vehicle.
  - The lesson we learnt from this accident is that a shoulder check and the mirror check is important by driving the over-sized vehicle.
  - Pending for the appointment date from UBC mechanic shop for a complete check out.
  - It is good for LST to remind users to have practice for driving over-sized vehicle, SM will modify to add more information for reminder in the Field safety form.

**2. ITEMS ARISING FROM THE MINUTES:**

- Update information on the EOAS website
  - RB mentioned that the LST member list on the EOAS website is not updated. Meeting minutes are not up to date either. KH will follow up and upload the previous meeting minutes on the website.
- Terms of Reference
  - RB introduced the LST terms of reference, LST duties and functions to members.
  - SM indicated LST has the vision of field safety, and provide safety recommendation.
- Fire Drill
  - Fire drills held on August were successful.
  - SM mentioned that some doors did not open and no fire department representative to provide feedback this year.

**3. NEW BUSINESS**

- Earthquake Shakeout Day on October 19<sup>th</sup>
  - RM introduced the Earthquake Shakeout Day on October 19<sup>th</sup> and recommended to provide

earthquake training in department. SM indicated there was university wide organized promotion and information provided previous years.

- RM will follow up to discuss promotion on the Earthquake Shakeout Day with RB and SM.

➤ Lab Inspection

- SM will check with Corey Wall and Ross McCulloch if they would support the inspections this year. General plan is to email each PI on the inspection this year, and schedule the inspection with Karris. He will combine the documents and have LST review the results and share in the JOSHC.

➤ Safety sharing

- RB suggested a safety share and tips in every meeting to remind attendees about driving, house or work safety.

➤ Fieldwork approval paperwork workflow

- RB indicated the risk matrix for risk activities in field safety plan should be low as required by JOSHC.
- LN claimed it is hard to follow as the minimum risk level of some activities is medium and based on JOSHC's requirement, it should be modified until the risk level is low.
- SM will be clarified about the risk matrix with JOSHC in the next meeting.

Meeting Adjourned: 2: 59 pm

**Next Safety Team Meeting: Tuesday, October 10<sup>th</sup> 2023 at 2:00 PM.**